

How to apply

in 5 easy steps



Epping Forest College

1

Choose a course that you would like to study.

Come to one of our open days to find out more about the courses, meet the tutors and other students. You will also be able to walk around our fantastic facilities.

2

Check that you are likely to meet the entry requirements.

Consider a back up plan.

3

Complete the Application Form and:

Hand it in at school (if you have been asked to do so)

Your school will complete a reference and return both the Application Form and the reference to us.

When we receive the forms we will let you know by letter

OR

Post or hand it in to the College

We will write to your school, college or workplace for a reference

When we receive your Application Form we will let you know by letter

4

Attend an Interview:

We will contact you within 4 weeks of receiving your application form to arrange an interview. During which:

- You will be given the opportunity to discuss the course and any special requirements or help that you will need.
- You will be given an assessment to confirm the level of literacy and numeracy that you are at.

Not sure which course is right for you?

Call Advice Guidance and Admissions on: 020 8502 8702

5

A letter will be sent to you giving you:

A guaranteed place

In May you will be invited to enrol.

OR

An offer of a place subject to your GCSE results

You will receive a letter inviting you to enrol in person on an allocated day and time during the last week in August. (Please do not book a holiday in the last week of August!)

Dates To Remember

November – Interviews for places on courses commences.

May – At the end of May students who have been given an unconditional offer at interview are invited to enrol early.

August – Enrolment of students with conditional offers starts after GCSE results.

September – Induction for all new students.

Think you might have chosen the wrong course?

Don't worry just call 020 8502 8778. If possible they will change your course but may ask you to come in for another interview. You will also have this option in October when we have 'right move week'.

Got a question? Call 020 8502 8778